**NPP NEIGHBORHOOD BOUNDARY CHANGE REQUEST**

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| **INSTRUCTIONS:**   1. Email this completed form, with **ATTACHMENTS** (below), to [NPP@dca.nj.gov](mailto:NPP@dca.nj.gov). 2. Await a determination email. (If not received within 1 month of submission, email [NPP@dca.nj.gov](mailto:NPP@dca.nj.gov).) 3. Approval of the Boundary Change Request is final once a **municipal resolution** approving both the NPP Neighborhood boundary change and the update to the Implementation Plan has been **requested by** **and received by DCA.** | | | |
| **NPP MUNICIPALITY and NEIHBORHOOD:** |  | | |
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|  | **CURRENT** | **REQUESTED CHANGE** | **INFORMATION** |
| **NPP NEIGHBORHOOD AREA in square miles** |  |  | The size of an NPP Neighborhood may be between ¼ and 2 square miles. |
| **% of NPP NEIGHBORHOOD AREA in an NPP-eligible Census Tract or Block Group\*** |  |  | At least 50% of the NPP Neighborhood must be within an NPP-eligible Census Tract or Block Group. |
| **\***Resource: DCA Asset Map <https://www.arcgis.com/apps/webappviewer/index.html?id=96ec274c50a34890b23263f101e4ad9b>  On the Asset Map, under “Layers” on the left-hand side, scroll down to “Neighborhood Preservation Program Eligible Census Tracts” to see all eligible areas. | | | |
| **BRIEF JUSTIFICATION FOR THE BOUNDARY CHANGE:** | | | |
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| **BRIEF SUMMARY STATEMENT OF REVISIONS (NEW ACTIVITIES) MADE TO THE APPROVED IP:** | | | |
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**ATTACHMENTS:**

1. **Map (with legible street names and US Census Tracts) of the current NPP Neighborhood area, showing the requested boundary change.**
2. **The most recent approved Implementation Plan Update, revised as follows:**
   * **~~Strikethrough~~ the current information the boundary change impacts.**
   * **Enter and highlight the new information.**
3. **A Word document with labeled photos of the boundary change area.**
4. **Letter from the Mayor, supporting the boundary change request and its impact on the approved Implementation Plan.**
5. **Letters of support for the boundary change from a minimum of 2 residents, business owners/operators, or other NPP Neighborhood stakeholders.**

**DCA STAFF:**

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| **REQUEST SUBMISSION DATE:** |  | **DETERMINATION DATE:** |  |
| **RECOMMENDATION and COMMENTS:** | | | |
| **\*GRANT MANAGER:** |  | | |
| **\*\*PROGRAM MANAGER:** |  | | |

**\***Notify the NPP Coordinator of the determination within 1 month of the submission date. For approvals, request a municipal resolution approving both the NPP District boundary change and the update to the Implementation Plan. For denials, provide detailed, specific feedback.\*\*Notify the Chief of Housing Services (Keith Henderson) and the Chief Data Officer (Dr. Chris Wheeler) of the boundary change.